

Jury Duty

Personnel and Their Functions in Court

Judge - An officer who is elected to preside and to administer the law in a court of justice.

District Attorney (**D.A.**) - The chief prosecuting officer, elected by the people of the parish, who represents the state in criminal trials. The District Attorney may also appoint an Assistant District Attorney act in his behalf should he be unable to be present at trial.

Plaintiff - The party who complains or sues in a civil action.

Defendant - The party summoned to answer a charge or complaint in civil or criminal law; The party against whom an action or suit is filed.

Lawyer (**Attorney,Counsel**) - The legal representative of a party in a trial.

Bailiff - An administrative officer of the court who attends to the needs of the judge, jurors, witnesses, and court.

Court Reporter - A person responsible for taking and transcribing official presentations of facts, evidence, and legal procedures in a trial.

Minute Clerk - A deputy clerk of court who administers the oath to jurors and witnesses and whose duty is to receive the evidence as it is introduced.